Supplier Response (Two Bid Response)

LOGIN AS A VENDOR

Please use "Internet Explorer" browser and Run as a administrator.

Supplier has to login with credentials



After successful login the following screen appears

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	200176	MGL/SRM/TESTING/DSC/02/RV	LTD Two Bid Dom	Published		25.05.2021		1		0	00:00:00	23:20:00	
	200175	MGL/SRM/TESTING/DSC/01/RV	LTD Single bid dom	Published		21.05.2021	4000123	4	3	0	00:00:00	01:45:00	
	200173	MGL/SRM/DSC/Testing/RV	LTD Two Bid Dom	Published		15.05.2021	<u>4000118</u>	1	1	0	00:00:00	00:40:00	
	200172	YASHSRM1 14.05.2021 23:37:53	LTD Two Bid Dom	Published		15.05.2021	4000112	2	1	0	00:00:00	00:10:00	

Then, Click on the "RFx and Auctions"

Below screen will appear

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200175	MGL/SRM/TESTING/DSC/01/RV	LTD Single bid dom	Published		21.05.2021	4000123	4	3	0	00:00:00	01:45:00				

With a click on "RFx and Auctions" you will get an overview of all RFx for which you were invited or interested. Refresh the query o current data is loaded.

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Then, Click on the RFx number

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	200173	MGL/SRM/DSC/Testing/RV	LTD Two Bid Dom	Published		15.05.2021	4000118	1	1	0	00:00:00	00:40:00	
	200172	YASHSRM1 14.05.2021 23:37:53	LTD Two Bid Dom	Published		15.05.2021	4000112	2	1	0	00:00:00	00:10:00	
	200161	MGL/C&P/O&M/5678/2021-22/AA	LTD Two Bid Dom	Published		11.05.2021	4000103	1	1	0	00:00:00	21:22:00	

RFx displays as below

	Options 💌
Display RFx :	Open side panel
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RFx Parameters Questions Notes and Attachments Conditions	
Time Zone: INDIA Start Date: 00:00:00 * Submission Deadline: 25:05:2021 Opening Date: 00:00:00 End of Binding Period: Currency: INR INR	~
Additional Fields	
Save	
Tender Description: Two Bid system testing with digital signature	
Pre-Bid Details: MGL Office Equinox building Mumbei Kurla (W)	
Pre-Bid Date: 27.05.2021 15.00:00	
▼ Partners and Delivery Information	-

Click on the "Verify Signature" button to verify the purchaser's Digital signature.

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Subject Email: pankaj mukewar@mahanagargas.com Valid From: 28-01-2021 08:19:12 Valid To: 28-01-2024 08:00:09
Susur Name: CN=(n)Code Solutions CA 2014, OID.2.5.4.51="301, GNFC Infotower", ST="Bodakdev, S G Road, Ahmedabad", SP=Gujarat, OID.2.5.4.17=380054, OU=Certifying Authority, O=Gujarat Narmada Valley Fertilizers and
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Pre-Bid Details: IMGL Office Equinox building Mumbai Kurla (W)
Pre-Bid Date: [27.05.2021] 15:00:00

System shows the below Information

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Click on Items tab to view the items

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Click on Notes and attachments to view the tender related texts

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Click on the "Category" to view the "Notes" to view the Notes details

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Click on "Cancel" button to close the window.

Attachments: Click on the Document Description to download the Tender documents.

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Screen appears as below

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Click on "Open" to view the Tender documents.

Click on "Print Preview" to download the document

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Document Header Standard Attachme	t Tender documents	1851846_E_20210322.pdf.sig	1			sig	115	YASHSRM1	25.05.2021		

Creation of RFx response (Bid response)

Note : Supplier has to connect the system with the Digital signature token.

Supplier has the possibility to go through the different tabs and take a look at the given information before Supplier decide about the participation. If supplier want to participate then click on the "Participate" button.

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Create Bid response

Click on "Create Response" button to submit the bid response.

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Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Туре	Size (KB)	Changed by	Changed on
Document Header	Standard Attachment	Digital Signature	digsig.sig	1			sig	34	YASHSRM1	25.05.2021
Document Header	Standard Attachment	Tender documents	1851846_E_20210322.pdf.sig	1			sig	115	YASHSRM1	25.05.2021
Create Assign Delete										

Below screen will appear

Create RFx Response	
Submit Read Only Print Preview Check Technical RFx Response Close Save Export Import Questions and Answers (0) S	System Information Create Memory Snapshot 🛛 🚱 🖌
RFx Response Number 4000125 RFx Number 200176 Status In Process Submission Deadline 25.05.2021 23:20:00	INDIA Remaining Time 0 Days 00:07:39 RFx Owner yash srm 1 YASHSRM1
Total Value 0.00 INR RFx Response Version Number Active Version RFx Version Number 1	
RFx Information Items Notes and Attachments Conditions Summary Tracking	
Basic Data Questions Notes and Attachments Conditions	
Event Parameters	Service and Delivery
Currency: Indian Rupee	Incoterm: CFR Mumbai
Terms of Payment: Z030 D Pay on 30th Day, on acceptance of Materials / Serv	
	Status and Statistics
	Created On: 25.05.2021 23:12:22 INDIA
	Created By: Mr. Electricals A. K.
	Last Processed On: 25.05.2021 23:12:22 INDIA
	Last Processed By: Mr. Electricals A. K.
▼ Partners and Delivery Information	-
Dataile Sand F.Mail Call Clear	Filter Settings
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Click on the Item Tab

Create RFx Response															
Submit Read Only Print Preview Che	k Technical RFx Respon	nse Close S	Save Export Imp	ort Questions and	Answers (0) System Informati	on Create Memory	Snapshot				2 4				
RFx Response Number 4000125 RFx Total Value 0.00 INR R	lumber 200176 Sta x Response Version Nur	atus In Proce	ess Submiss Version RFx	ion Deadline 25.05 Version Number	5.2021 23:20:00 INDIA Ren 1	maining Time 0 D	ays 00:07:39 RF	x Owner	r yash sm	1 YASHSRM1					
Notes and Attachments	Notes and Attachments Conditions Summary Tracking														
▼ Item Overview															
Details Add New a Copy Paste De	te Calculate Value														
Line Number Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit F	Price Cur	ency Price Per	GST@% D				
GO01 Brass Disconn Union 1	2" x 12 mm (St)	Material	1120203010021	M104	Brass Pipe/Fittings	160,000	160,000	EA	0.00 INR	1	0				
GO02 Meter Outlet Union 3/4	x 12 mm	Material	1120203030011	M104	Brass Pipe/Fittings	160,000	160,000	EA	0.00 INR		0				
 	12 mm	Material	1120201010011	M104	Brass Pipe/Fittings	560,000	560,000	EA	0.00 INR	1	0				
• 🛃 0004 🖾 Brass adap 1/2" x 1/2"	flex corr pipe	Material	1120201020011	M104	Brass Pipe/Fittings	60,000	60,000	EA	0.00 INR	1	0				

Once Supplier clicks on Item tab screen appears as below.

RFx Response Number 4000125 F Total Value 0.00 INR	Fx Number 200176 St RFx Response Version Nu	atus In Proc mber Active	ess Submiss Version RFx	ion Deadline 25.0 Version Number	5.2021 23:20:00 INDIA Ren 1	maining Time 0 D	ays 00:07:39 RF	x Owner	r yash sm	n 1 YASHSI	RM1			
Items Notes and Attachmen	s Conditions Summ	ary Track	ing											
✓ Item Overview								_			_			
Details Add New a Copy Paste	Details Add New / Copy Paste Delete Calculate Value													
Line Number Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit F	Price Cur	rrency Pri	ce Per	GST@% D		
• 🛃 0001 🗔 Brass Disconn Uni	on 1/2" x 12 mm (St)	Material	1120203010021	M104	Brass Pipe/Fittings	160,000	160,000	EA	0.00 INF	2	1	0		
	G002 Meter Outlet Union 3/4" x 12 mm Material 1120203030011 M104 Brass Pipe/Fittings 160,000 160,000 EA 0.00 INR 1 0													
• 🕢 0003 🖾 Brass Adaptor 1/4	Google Brass Adaptor 1/4" M x 12 mm Material 1120201010011 M104 Brass Pipe/Fittings 560,000 560,000 6 0.00 INR 1 0													
• 🚳 0004 🖾 Brass adap 1/2" x	/2" - flex corr pipe	Material	1120201020011	M104	Brass Pipe/Fittings	60,000	60,000	EA	0.00 INF	ર	1	0		

Now Supplier has to enter the price as shown below. This value is only unit price of the item without other conditions.

RFx Response Number 4000125 RFx Number 200170 Total Value 240,000,000.00 INR RFx Response	5 Sta se Version	ntus In Proce Number A	ess Submiss ctive Version	ion Deadline 25.05 RFx Version Numb	5.2021 23:20:00 INDIA Rer Der 1	maining Time 0 D	ays 00:04:53 RF	x Own	ier yash	srm 1 YAS	SHSRM1			
Items Notes and Attachments Conditions	Summa	ry Track	ing				Enter the Pric	e deta	ails					
✓ Item Overview														
Details Add New a Copy Paste Delete Calculate	Details Add New " Copy Paste Delete Calculate Value													
Line Number Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	GST@%		
Good Brass Disconn Union 1/2" x 12 mm (St)		Material	1120203010021	M104	Brass Pipe/Fittings	160,000	160,000	EA	100.00	INR	1			
GOO2 Meter Outlet Union 3/4" x 12 mm		Material	1120203030011	M104	Brass Pipe/Fittings	160,000	160,000	EA	200.00	INR	1			
• 🗃 0003 🖾 Brass Adaptor 1/4" M x 12 mm	• 🚛 000312 Brass Adaptor 1/4" M x 12 mm Material 1120201010011 M104 Brass Pipe/Fittings 560,000 EA 300.00 INR 1													
Goode Brass adap 1/2" x 1/2" - flex corr pipe		Material	1120201020011	M104	Brass Pipe/Fittings	60,000	60,000	EA	400.00	INR	1			

Enter GST Value % Under the "GST @%" column and Press Enter to verify the respective line item value with GST

R	Fx Response Number 40001 Total Value 240,000,0	25 RFx Number 000.00 INR RFx	er 200176 Statu Response Version I	us in i Numbe	Process er Activ	Subm e Version	RFx Ve	dline 25.05 rsion Numb	.2021 23:20:00 I er 1	INDIA Re	maining Time 0	Days 00:02:37	RFx Owner yash srm	1 YASHSRM1	
M	Items Notes and A	Attachments Cor	nditions Summary	۲ <i>(</i>	Fracking										
													Eiline Free	ad All Calleran All Caller	
	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	GST@%	Delivery Date	Total Value	HSN/ SAC Code	RFx / Response ill	REx / Response	Internal Item Number	igs
	Brass Pipe/Fittings	160,000	160,000	EA	100.00	INR		18	On 14.06.2021	18,880,00		<u>0/0</u>	0/0	1	
	Brass Pipe/Fittings	160,000	160,000	EA	200.00	INR		18	On 14.06.2021	37,760,00		<u>0/0</u>	0/0	2	
	Brass Pipe/Fittings	560,000	560,000	EA	300.00	INR		18	On 14.06.2021	198,240,0		<u>0/0</u>	0/0	3	
	Brass Pipe/Fittings	60,000	60,000	EA	400.00	INR		18	On 14.06.2021	28,320,00		<u>0/0</u>	<u>0/0</u>	4	
-									-						
-															
												Total Value(Wi	th GST)	283200000 INR	
	(>

Enter HSN code (for materials) / SAC Code for (services)

Cre	ate RFx Response														
Sub	mit Read Only Print Previe	w Check Techr	ical RFx Response	Close	Save	Export Imp	ort Questi	ons and An	swers (0) Syste	em Information	Create Memory S	napshot		0 4	
RF	k Response Number 4000125 Total Value 240,000,000	RFx Number 3 .00 INR RFx Re	200176 Status esponse Version Nur	In Pro	cess Active V	Submiss ersion	ion Deadlir RFx Versio	ne 25.05.20 on Number	021 23:20:00 IND 1	IA Rema	aining Time 0 Da	ys 00:01:18 RFx	: Owner yash srm 1 Y	ASHSRM1	
I	ttems Notes and Attachments Conditions Summary Tracking														
													Filter Expa	nd All Collapse All Settings	
лу	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	GST@%	Delivery Date	Total Value	HSN/ SAC Code	RFx / Response 🌘	RFx / Response 🛒	Internal Item Number	
	Brass Pipe/Fittings	160,000	160,000	EA	100.00	INR	1	18	On 14.06.2021	18,880,00	12345678	<u>0/0</u>	<u>0/0</u>	1	
	Brass Pipe/Fittings	160,000	160,000	EA	200.00	INR	1	18	On 14.06.2021	37,760,00	12345677	<u>0/0</u>	0/0	2	
	Brass Pipe/Fittings	560,000	560,000	EA	300.00	INR	1	18	On 14.06.2021	198,240,0	12345676	0/0	0/0	3	
	Brass Pipe/Fittings 60,000 60,000 EA 400.00 INR 1 18 On 14.06.2021 28,320,00 12345675 0.0 0.0 4														

Validation of the all Values of the bid.

C	re	ate RFx Response														
;	Sub	mit Read Only Print Previe	w Check Techn	nical RFx Response	Close	Save	Export Imp	oort Quest	ions and An	swers (0) Syste	em Information	Create Memory S	napshot			•
	RFx	Response Number 4000125 Total Value 240,000,000	RFx Number 3 00 INR RFx Re	200176 Status esponse Version Nur	In Pro mber	cess Active V	Submiss ersion	ion Deadli RFx Versi	ne 25.05.20 on Number	021 23:20:00 IND 1	IA Rema	iining Time 0 Da	ys 00:01:18 RFx	Owner yash srm 1 Y	ASHSRM1	
14]	Items Notes and Alta	chments Conditi	ions Summary	Tra	king					Item Value	with GST				
		Total Value witho	ut GST													-
		Filler Expand All Collapse All Settings														
	ry	Product Category Description	Required Quantity	Submitted Quantity	Unit	Price	Currency	Price Per	GST@%	Delivery Date	Total Value	HSN/ SAC Code	RFx / Response 🏐	RFx / Response 🛒	Internal Item Numb	ber 🛅
		Brass Pipe/Fittings	160,000	160,000	EA	100.00	INR	1	18	On 14.06.2021	18,880,00	12345678	<u>0/0</u>	0/0	1	
		Brass Pipe/Fittings	160,000	160,000	EA	200.00	INR	1	18	On 14.06.2021	37,760,00	12345677	0/0	0/0	2	
		Brass Pipe/Fittings	560,000	560,000	EA	300.00	INR	1	18	On 14.06.2021	198,240,0	12345676	0/0	0/0	3	
		Brass Pipe/Fittings	60,000	60,000	EA	400.00	INR	1	18	On 14.06.2021	28,320,00	12345675	0/0	0/0	4	
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	Total Value with GST Total Value(With GST) 283200000 INR															

Click on Notes and attachments tab and click on "add" button to write the remarks

Create RFx Response							
Submit Read Only Print Preview Check Technical	Fx Response Close Save Expo	ort Import Questions and Answ	vers (0) System Info	rmation Create Merr	nory Snapshot		
RFx Response Number 4000125 RFx Number 2001 Total Value 240,000,000.00 INR RFx Respo	6 Status In Process Su se Version Number Active Versio	ubmission Deadline 25.05.202 n RFx Version Number	1 23:20:00 INDIA 1	Remaining Time	0 Days 00:01:18	RFx Owner yash sm	n 1 YASHSRM1
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Assigned To Category Description	n File Name	Version Processor	Checked Out	Туре	Size (KB)	Changed by	Changed on
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Select "bidder remarks" to add any remarks and screen appears as below

Create RFx Response				
Submit Read Only Print Preview Check Technical RFx F	Response Close Save Export Import Questions and Answers (0) System Informat	tion Create Memory Snapsh	not	
RFx Response Number 4000125 RFx Number 200176 Total Value 240,000,000.00 INR RFx Response V	Status In Process Submission Deadline 25 05 2021 23:20:00 INDIA Rev fersion Number Active Version RFx Version Number 1	maining Time 0 Days 00:	01:18 RFx Owner	yash srm 1 YASHSRM1
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A	ldd Bidder's Remarks			
Notes Add Clear	ext Template: Create Or Update Template	Go		Filter Setti
Assigned To Category E	lidder's Remarks:			
✓ Attachments				
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Assigned To Category Description			(B) Changed	by Changed on
The table does not contain any data A	ssign to: General Data			
		OK Cancel .ri		

Enter the Remarks and click on "OK" to redirect the RFx response screen.

Click on Add Attachments under the Attachments area to Attach the Tender related documents

Attachments

To Upload Tender documents, click on the "Add Attachment" button under the "Attachments" section.

Create RFx Respo	nse									
Submit Read Only Prin	nt Preview Chec	k Technical RFx Resp	onse Close Save I	Export Import C	Questions and Answei	rs (0) System Info	rmation Create Me	mory Snapshot		Q 4
RFx Response Number 4 Total Value 240,	000125 RFx N 000,000.00 INR	lumber 200176 S RFx Response Versi	Status In Process on Number Active Ve	Submission D arsion RFx V	eadline 25.05.2021 : Version Number	23:20:00 INDIA 1	Remaining Time	0 Days 00:01:18	RFx Owner yash sr	m 1 YASHSRM1
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Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Туре	Size (KB)	Changed by	Changed on
i The table does no	t contain any data									

A pop-up window opens to "Add attachments"

Create RFx Response									
Submit Read Only Print Preview Check Technical R	Submit Read Only Print Preview Check Technical RFx Response Close Save Export Import Questions and Answers (0) System Information Create Memory Snapshot								
RFx Response Number 4000125 RFx Number 200176 Status In Process Submission Deadline 25.05.2021 23.20.00 INDIA Remaining Time 0 Days 00.01:18 RFx Owner yash srm 1 YASHSRM1 Total Value 240,000,000.00 INR RFx Response Version Number Active Version RFx Version Number 1									
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Assigned To Category	Here you can upload an attachment. You have to assign it to either the document general data or to an item								
	File: Browse								
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3D Objects	User manuals with DSC			25	05 2021 23:20:00 INDIA Remaining Time 0 Days 00:01:18 REx Owner yash srm 1
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Documents	2019_00202837660000286768	2019_PO is not replicated t	o ECC.pdf	14	
Downloads	2019_00207512940000544064	2019_EMD Payment details	defaulting a	14	
👌 Music	🙋 0001263876 00.SAR			23	
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📑 Videos	Addendum-I_4002.pdf			25	
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Enter the document description and click on "OK" button

Create RFx Response				
Submit Read Only Print Preview Check Technical RFx	Response Close Save Export Import Questions and Answers (0) System I	nformation Create Memory Snapsh	not	د 😮
RFx Response Number 4000125 RFx Number 200176 Total Value 240,000,000.00 INR RFx Response	Status In Process Submission Deadline 25.05.2021 23.20:00 INDIA Version Number Active Version RFx Version Number 1	Remaining Time 0 Days 00:	01:18 RFx Owner ya	sh srm 1 YASHSRM1
Notes and Attachments Conditions Summary	Tracking			
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Assigned To Category	Here you can upload an attachment. You have to assign it to either the documen File: [C:Users/rajesh varma[D] Browse]	t general data or to an item		T not countyp
▼ Attachments	* Assign To: General Data			
Add Attachment Edit Description Delete Create Qualification				Filter Settings
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Click on "ok" System will navigate to digital signature screen as below

gital Signature				>		
Check the document di	splayed below.		Print	Save		
2021-03-2	2021-03-22			^		
185184	46 - Customized layou	otifications of	or 🛛			
alerts	are not appearing as e	expected in e	-mail			
Version	4	Туре	SAP Knowledge Ba Article	se		
Language	English	Master Language	English			
Release Status	Released to Customer	Category	Problem			
Componen	sRM-EBP-ALR (Events and Alert Management)	Released On	30.05.2018			
Please find the original document at https://launchpad.support.sap.com/#/notes/1851846						
o sign the document	select one of the certificates and choose Sign			1*		
C=IN, O=MAHANAGA	R GAS LIMITED, Phone=131a3d7229aa316202	8edf78a134e82132d666414	lbef4602014452bb894af1	6f, OU="Contracts		
UN=SIDEIAD-SDAG-4C	4-6047-85cc 110522c3 (DC=net + DC=windows	+ CN=MS-Organization-Act	cess + 00=620baca4-3e8	51-46ca-9c73-0950		
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851846	6 - Customized layou	ts of SRM no	otifications or		
alerts a	re not appearing as e	expected in e	-mail		
ersion	4	Туре	SAP Knowledge Base Article		
anguage	English	Master Language	English		
elease tatus	Released to Customer	Category	Problem		
Component SRM-EBP-ALR (Events and Alert Management)		Released On	30.05.2018		
lease find the o	priginal document at <u>https://launchpad.sup</u>	port.sap.com/#/notes/185	<u>i1846</u>		
document, sel	ect one of the certificates and choose Sign.				
MAHANAGAR	GAS LIMITED, Phone=131a3d7229aa316202	8edf78a134e82132d666414	4bef4602014452bb894af16f, OU="		

Click on "Sign" to Sign the document with Digital signature

Enter the digital signature password and system will shows the below message.

Message	e from webpage	>
	Document signed: signer details (CN=PANKAJ PRAMOD MUKEWAR, SN=14a4736a96e8b99da5da0337a174b0371379d0bb8c88b18d 82688f70e6a845c0, SP=Maharashtra, postalCode=400051, OU="Contracts Procurement,CID - 6756731", telephoneNumber=131a3d7229aa3162028edf78a134e82132d 66414bef4602014452bb894af16f, O)	5
	MUKEWAR, SN=14a4736a96e8b99da5da0337a174b0371379d0bb8c88b186 82688f70e6a845c0, SP=Maharashtra, postalCode=400051, OU="Contracts Procurement,CID - 6756731", telephoneNumber=131a3d7229aa3162028edf78a134e82132d 66414bef4602014452bb894af16f, O)	5

Click on "OK" To navigate the RFx response screen and document will convert into .sig file as below.

1										
Create RFx Respons	e									
Submit Read Only Print F	Preview Check Technical F	RFx Response Close Sa	ve Export Import Questions and Ans	swers (0) Syste	m Information	Create Memory Snap	shot			د 🝞
RFx Response Number 4000 Total Value 240,000	0126 RFx Number 2001 0,000.00 INR RFx Respon	76 Status In Process nse Version Number Activ	s Submission Deadline 26.05.20 we Version RFx Version Number	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	A Remaini	ng Time 0 Days (0:21:12	RFx Owne	r yash srm 1 YASI	ISRM1
Notes and Attachme	ents Conditions Summ	nary Tracking								
▼ Notes										
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Add Attachment Edit Desc	cription Delete Create Qualific	cation Profile								Filter Settings
Assigned To	Category	Description	File Name	Version	Processor	Checked Out	Туре	Size (KB)	Changed by	Changed on
Document Header	Standard Attachment	Tender documents	1851846_E_20210322.pdf.sig	1			sig	115	E200002	25.05.2021
				1						

Click on the Basic data and Notes and attachments tab to upload the technical documents

Create RFx Response			
Submit Read Only Print Preview Check Technical RFx Response Clo	se Save Export Import Questions	and Answers (0) System Information Create Memory Snapshot	د 😡
RFx Response Number 4000126 RFx Number 200176 Status In Total Value 240,000,000.00 INR RFx Response Version Numb	Process Submission Deadline er Active Version RFx Version I	26.05.2021 00:01:00 INDIA Remaining Time 0 Days 00:21:12 lumber 2	RFx Owner yash srm 1 YASHSRM1
RFx Information Items Notes and Attachments Condition	s Summary Tracking		
Basic Data Questions Notes and Attachments Conditions			
Event Parameters Currency: Indian Rupee Terms of Payment: 2030	Service and Delive Incotern	ny n: CFR Mumbai	
	Status and Statist	cs	
	Created O	n: 25.05.2021 23:38:24 INDIA	
	Created B	y: Mr. Electricals A. K.	
	Last Processed O	n: 25.05.2021 23:38:24 INDIA	
	Last Processed B	y: Mr. Electricals A. K.	
 Partners and Delivery Information 			
Details Send E-Mail Call Clear			Filter Settings
Function	Number Nam	0	Phone Number

Click on the "Add Attachment" Tab under the c-folder Attachments area.

Create RFx Response						
Submit Read Only Print Preview Check Technical RFx Response	e Close Save Export Import Questi	ons and Answers (0) Sys	tem Information Create Me	mory Snapshot		0 .
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RFx Information Items Notes and Attachments Cor	nditions Summary Tracking					
Basic Data Questions Notes and Attachments Condition	ons					
▼ Notes						
Clear						Filter Settings
Category	Description					
Conditions of Participation	-Empty-					
RFx/Auction Text	-Empty-					
Bidder's Remarks	-Empty-					
Purchaser's Remarks	-Empty-					
▼ Attachments						
Add Attachment Edit Description Versioning _ Delete Create Profile	2					Filter Settings
Category Description File	Name	Version Processor	Checked Out	Type Size	(KB) Changed by	Changed on
Standard Attachment Tender documents 185	1846_E_20210322.pdf.sig	1		sig 115	E200002	25.05.2021
▼ cFolder Attachments						
Add Attachment Delete Verify Signature						Filter Settings
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i The table does not contain any data						

Once clicks on the "Add Attachment" button another screen will open and screens appears as below

Create RFx Response											
Submit Read Only Print Previe	w Check Technical RF	x Response Close	Save Export Import	Questions and Answ	vers(0) S	system Informatio	n Creat	e Memory Snap	shot		0
RFx Response Number 4000126 Total Value 240,000,000	RFx Number 200176	Status In Proc Version Number A	ess Submission Active Version RF	Deadline 26.05.202 x Version Number	1 00:01:00 2	INDIA Rem	aining T	i me 0 Days 0	0:21:12 RF	Fx Owner yash srm	1 YASHSRM1
RFx Information Item	Notes and Attachmen	ts Conditions	Summary Tracki	ing							
Basic Data Questions	Notes and Attachments	Conditions									
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Clear											Filter Settings
Category		Descr		under alle fille and							
Conditions of Participation		-Empl	Here, you can t	upload a file and a	attach it to	the header					
RFx/Auction Text		-Empl	File:			Browse	- 1				
Bidder's Remarks		-Empl	Description:				- 1				
Purchaser's Remarks		-Empi					- 1				
			Folder Name:	TECH_BID	\sim		- 1				
 Attachments 											
Add Attachment Edit Description	on Versioning 🖌 Delete Ci	eate Profile									Filter Settings
Category	Description	File Name				OK Canc	el 🦷	Туре	Size (KB)	Changed by	Changed on
Standard Attachment	Tender documents	185184 <mark>5 E 2</mark>	0210322.pdf.sig	1				sig	115	E200002	25.05.2021

Supplier has to Upload his technical documents in the "Technical bid" folder.

RFx Response Number 4000126 Total Value 240,000,000.00	RFx Number 200176 NR RFx Response Ver	Status In Pr sion Number	rocess Submission Active Version RF	Deadline 26.05.2021 x Version Number	00:01:00 INDIA 2	Rema	iining 1	Time 0	Days 00:21	:12 RFx	Owner yash srm 1	YASHSRM1
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Click on the "Open" to upload the Tender documents from the local system path (local computer).

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Version	4	Туре	SAP Knowledge Ba Article	ase	
Language	English	Master Language	English		
Release Status	Released to Customer	Category	Problem		
Component	SRM-EBP-ALR (Events and Alert Management)	Released On	30.05.2018		
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Verify User PIN: Enter the Digital signature password User PIN: Enter the Digital signature password Change User PIN: Login Change User PIN: Login Click on "Login" to sign the document with digital signature

Enter the User PIN and Click on the "Login" Button and system will show the message as below



Click on "OK" to navigate the RFx screen and attached document will convert into .sig file as below

															options -
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S	ubmit Read Only Print Preview Check: Technical RFx Response Close Save Export Import Questions and Answers (0) System Information Create Memory Snapshot 🚱														
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	M104	Brass Pipe/Fittings	160,000	160,000	EA	100.00	INR	1	18	On 28.07.2021	18,880,00	12345678	0/0	0/0	1
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	M104	Brass Pipe/Fittings	560,000	560,000	EA	300.00	INR	1	18	On 28.07.2021	198,240,0	12345678	0/0	0/0	3
	M104	Brass Pipe/Fittings	60,000	60,000	EA	400.00	INR	1	18	On 28.07.2021	28,320,00	12345678	0/0	0/0	4
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Click on "Submit" button to submit the bids with digital signature.

С	reate RFx Re	sponse													
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	M104	Brass Pipe/Fittings	60,000	60,000	EA	400.00	INR	1	18	On 28.07.2021	28,320,00	12345678	0/0	0/0	4

System will navigate to the Digital signature screen to Digital sign the bids

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nat	Check the document displayed below.		Print	Save
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	Company A. K. Electricals 215/16, Balchandra Road Matunga 400019 MUMBAI INDIA	Bid Information Description: Bid number:	MGL/SRM/TESTING/DSC/02/R 4000145	v
	To sign the document, select one of the certificates and choc C=IN, O=MAHANAGAR GAS LIMITED, Phone=131a3d722 C=IN, S=Maharashtra, Phone=5f97cc29ffd5e513d38d427cc CN=3ffbefab-5bad-4c34-8d47-e5cc110522c3 (DC=net + D	ose Sign. 29aa3162028edf78a134e82132df a01cf73794c3877c323c628bbc95 C=windows + CN=MS-Organizati	566414bef4602014452bb894af1 527e28fe96b72, PostalCode=400 on-Access + OU=82dbaca4-3e8	31, OU="Contracts)0028, STREET="Da 11-46ca-9c73-0950 .>
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Click on "Sign" button to Digitally sign the bid with Digital signature.

System Shows the Message "Document signed" as below



Click on the "Ok" Button and system will navigate to below screen

Select the Digital signature certificate to Encrypt the Bid with Digital signature.

	Versi	Email	Issued By	Purpose	Valid Till
PANKAJ PRAMOD MUKEWAR	3	pankaj.mukewar@mahanag	(n)Code Solutions CA 2014	Encryption	28-Jan-2024

Click on "Enrypt" button to Encrypt the bids.

Supplier bid will Encrypt as below

Display RFx	Response:												
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1120203030011	M104	Brass Pipe/Fittings	160,000	1	EA	INR	1	18	On 28.07.2021	1.00	12345678	0/0	0/0
1120201010011	M104	Brass Pipe/Fittings	560,000	1	EA	INR	1	18	On 28.07.2021	1.00	12345678	0/0	0/0
1120201020011	M104	Brass Pipe/Fittings	60,000	1	EA	INR	1	18	On 28.07.2021	1.00	12345678	0/0	0/0
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Response number updated against to the RFx number as below

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E Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Event Version	Response Version	Q&A	Start Time	End time	
200176	MGL/SRM/TESTING/DSC/02/RV	LTD Two Bid Dom	Published		14.06.2021	4000145	3	1	0	00:00:00	14:00:00	
200175	MGL/SRM/TESTING/DSC/01/RV	LTD Single bid dom	Published		21.05.2021	4000123	4	3	0	00:00:00	01:45:00	

Edit the bid response (before submission deadline).

Click on RFx Response number

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Bid Response will open as below

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Click on edit button

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Basic Data Questions Notes and Attachments Conditions	
Event Parameters Service and Delivery	
Terms of Payment: Z030 Pay on 30th Day, on acceptance of Materials / Serv	
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Created By:	Mr. Electricals A. K.
Last Processed On:	14.06.2021 13:25:51 INDIA
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System will navigate to Digital signature screen

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Select the certificate and click on "Decrypt bid" button, Below screen will appear

Enter the Digital signature user pin and click on "Login" Button.

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	• 🙋 <u>0002</u> 🖾	Meter Outlet Union 3/4" x 12 mm		Material	1120203030011	M104	Brass Pipe/Fittings	160,000	160,000	EA	200.00	INR	1	18	
	• 🕢 <u>0003</u>	Brass Adaptor 1/4" M x 12 mm		Material	1120201010011	M104	Brass Pipe/Fittings	560,000	560,000	EA	300.00	INR	1	18	
	• \overline a 0004 🖾	Brass adap 1/2" x 1/2" - flex corr pipe		Material	1120201020011	M104	Brass Pipe/Fittings	60,000	60,000	EA	400.00	INR	1	18	

Edit the required fields, here Price has changed from 400 to 500 for the 4th line item.

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	• 🔙 0002 🖾	Meter Outlet Union 3/4" x 12 mm		Material	1120203030011	M104	Brass Pipe/Fittings	160,000	160,000	EA	200.00	INR	1	18
	• 🔄 0003 🖾	Brass Adaptor 1/4" M x 12 mm		Material	1120201010011	M104	Brass Pipe/Fittings	560,000	560,000	EA	300.00	INR	1	1 18
	• \overline{a} 0004 🖬	Brass adap 1/2" x 1/2" - flex corr pipe		Material	1120201020011	M104	Brass Pipe/Fittings	60,000	60,000	EA	500.00	INR	1	1 18
_														

Click on "Submit" to submit the supplier bid

Edit RFx Response:												
Submit Read Only Print Preview Check Technical RF	Response Close	Save Export Imp	port Questions and	Answers (0) System Informat	ion Create Memory	Snapshot			0	1		
RFx Response Number 4000145 RFx Number 200176 Status In Process Submission Deadline 14 06 2021 14:00:00 INDIA Remaining Time 0 Days 00:18:17 RFx Owner yash srm 1 YASHSRM1 Total Value 246,000,000:00 INR RFx Response Version Number C1 RFx Version Number 3												
Ttems Notes and Attachments Conditions Summary Tracking												
▼ Item Overview	✓ Item Overview											
Details Add New a Copy Paste Delete Calculate	Value											
Line Number Description	Variant Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit Price	Currency	Price Per	GS		
Good Brass Disconn Union 1/2" x 12 mm (St)	Material	1120203010021	M104	Brass Pipe/Fittings	160,000	160,000	EA 100.00	INR	1	18		
O002 Meter Outlet Union 3/4" x 12 mm	Material	1120203030011	M104	Brass Pipe/Fittings	160,000	160,000	EA 200.00	INR	1	18		
Good E Brass Adaptor 1/4" M x 12 mm	Material	1120201010011	M104	Brass Pipe/Fittings	560,000	560,000	EA 300.00	INR	1	18		
• 🙋 0004 🖾 Brass adap 1/2" x 1/2" - flex corr pipe	Material	1120201020011	M104	Brass Pipe/Fittings	60,000	60,000	EA 500.00	INR	1	18		

System will navigate to Digital signature screen as below

😁 Digital Signature - Internet Explore	Digital Signature	×	- 0 X
🧐 http://mglsapsrmqas.mahanagar			ICMjVDMzorRURCQUVCNDhGMzU
	Check the document displayed below. Print Save	1	
	Company A.K. Electricals 215/16, Balchandra Road Matunga 40001b MUMBAI INDIA Bid number: MGU/SRM/TESTING/DSC/01/RV		
		v	
	To sign the document, select one of the certificates and choose Sign. C=IN_O=MAHANAGAR GAS LIMITED. Phone=131a3d7228aa3162028edf78a134e82132d666414be14602014452bb894a1161_OU="Contracts CH=3ttbefab-5bad-4c34-8d47-e5cc110522c3 (DC=net + DC=windows + CN=MS-Organization-Access + OU=82dbaca4-3e81-46ca-9c73-0960	D	
	Digital Signature Sign Cancel		

Click on "Sign" to Sign the bid.

System will shows the Message as below

a http://mghapsrmgas.mabanagargas.com/8001/sap(5011bi2)PTUwMCZwP	TMxNDM4/nY9Ny41MCZpPTE+y/bc/bsp/~Internet Explorer	- 0 ×
http://mglsapsimgas.mahananargas.com/8001/sap/bD11bi2iPTUwMC2wl	PTM:/NDM&InV9Nv41MCZoPTE=V/bc/bso/sansrm/call_sig_ctrl/signature.htm?onInoutProcessing=SIGNATURE@san-params=c1Nn	X3NE3N6W09MDAw02l50il102
. utby utbeats a destination destination of the sector of	una suran a da necha u - Ana ola albana an "añ consel ano estan caranda a concorrenda bara e - cua	in the stratig of the strate state state state
	Message from webpage	
	Document signed: signer details (CN=PANKA) PRAMOD	
	SN=14a4736a96e8b99da5da0337a174b0371379d0bb8c88b180	
	82688f70e6a845c0, SP=Maharashtra, postalCode=400051,	
	OU="Contracts Procurement,CID - 6756731",	
	telephoneNumber=131a3d7229aa3162028edf78a134e82132d6	
	66414be14602014452bb894af16t, O)	
	OK	

Click on "OK" system will navigate to bid encryption screen as below .

e	aunchped Start URL - MGL SIM QAS Buyer Portal - Internet Explorer - 🗇 兴						
27	Phtp://mgliapspqss.mahanagargas.com.50000/iij/portal?NavigationTarget=pcd:portal_content/com.sap.pct/srm.sap.pct/srm.sam70.fcom.sap.pct.srm.fl_ehp1/com.sap.pct.srm.srm70.fl_ppa/com.sap.pct.srm.srm70.fl_poles/com.sa						
Г							Options *
L			Please select an ap	propriate contificate			
L		ISSNEETO PANEAJ PRAMOD MUKEWAR	Versi. Email 2 parka mukevar@mahanag	Incused By InjCode Bolutions CA 2014	Purpese Encryption	Valid TBI 29-Jan-2024	
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Select the Digital certificate and click on "Encrypt Bid" button to Encrypt the bids with Digital signature.

😂 Launchpad Start URL - MGL SIDM CJAS Buyer Portal - internet Explorer	- o	×
🐷 http://mglsapsqas.mahanagargas.com.50000/iij/portal?NavigationTarget=pcd portal_content/com.sap.pct/specialist/com.sap.pct.sm.sm70/com.sap.pct.sm.ll_ehp1/com.sap.pct.sm.im70.ll_psp/com.sap.pct.sm	n.srm70.fl_role	es/com.sz
		Options •
Please vide of an appropriate contribute		
Network Two Constraints and the second secon		
Licoyet Bird		

Bid information will encrypt as below

Dis	Display RFx Response:												
Ø	🥜 Edit Print Preview 🖧 Technical RFx Response Close Withdraw Export Questions and Answers (0) Decrypt Data System Information Create Memory Snapshot 🕖												
RF	RFx Response Number 4000145 RFx Number 200176 Status Submitted Submission Deadline 14.06.2021 14:00:00 INDIA Remaining Time 0 Days 00:12:53 RFx Owner yash smn 1 YASHSRM1 Total Value XXXXX INR RFx Response Version Number 2 RFx Version Number 3												
14	Items No	otes and Attachme	ents Conditions Summary 1	Fracking									
-	Item Overview												
	Details Add New "	Copy Paste	e Delete Calculate Value										
	Line Number	Price	Description	Variant	Item Type	Product ID	Product Category	Product Category Description	Required Quantity	Submitted Quantity	Unit	Currency	Price
	• 🕢 0001	See Conditions	Brass Disconn Union 1/2" x 12 mm (St)		Material	1120203010021	M104	Brass Pipe/Fittings	160,000	1	EA I	INR	
	• 🐻 0002 🖾	See Conditions	Meter Outlet Union 3/4" x 12 mm		Material	1120203030011	M104	Brass Pipe/Fittings	160,000	1	EA I	INR	
	• 🕢 0003 🕫	See Conditions	Brass Adaptor 1/4" M x 12 mm		Material	1120201010011	M104	Brass Pipe/Fittings	560,000	1	EA I	INR	
	• 🕢 0004 🖾	See Conditions	Brass adap 1/2" x 1/2" - flex corr pipe		Material	1120201020011	M104	Brass Pipe/Fittings	60,000	1	EA I	INR	

Withdraw bid

Click on the RFx response number

	MAHANAGAR GAS LIMITED SRM PORTAL													
I Back	Fo	rward 🕨										Weld	come: Electr	icals A. K
RFx ar	RFx and Auctions Home													
Overvie	w	Service Map												
	and	Auctions > Overv	iew > RFx and Auctions										F	·ull Screer
	eRFxs All (26) Published (1) Ended (0) Completed (0) eAuctions All (0) Published (0) Ended (0) Completed (0)								^					
	eRFxs - All													
	Show Quick Criteria Maintenance <u>Change Query</u> Define New Query Personalize													
	View. [Standard View] 💌 Create Response Display Event Display Response Print Preview Refresh Export _ 2													
	屘	Event Number	Event Description	Event Type	Event Status	Start Date	End Date	Response Number	Event Version	Response Version	Q&A	Start Time	End time	
		200176	MGL/SRM/TESTING/DSC/02/RV	LTD Two Bid Dom	Published		14.06.2021	4000145	3	1	0	00:00:00	14:00:00	
		200175	MGL/SRM/TESTING/DSC/01/RV	LTD Single bid dom	Published		21.05.2021	4000123	4	3	0	00:00:00	01:45:00	

Screen appears as below

Display RFx Response:	
🖉 Edit Print Preview 🍫 Technical RFx Response Close Withdraw Export Questions and Answers (0) Decrypt D	Data System Information Create Memory Snapshot 🛛 🖓 🖌
RFx Response Number 4000145 RFx Number 200176 Status Submitted Submission Deadline 14.06.2021 Total Value XXXXXX INR RFx Response Version Number 2 RFx Version Number 3	14:00:00 INDIA Remaining Time 0 Days 00:10:49 RFx Owner yash smi 1 YASHSRM1
RFx Information Items Notes and Attachments Conditions Summary Tracking	
Basic Data Questions Notes and Attachments Conditions	
Event Parameters	Service and Delivery
Currency: Indian Rupee Terms of Payment: Z030 Pay on 30th Day, on acceptance of Materials / Serv	Incoterm: CFR Mumbei
	Status and Statistics
	Created On: 14.06.2021 13:25:51 INDIA
	Created By: Mr. Electricals A. K.
	Last Processed On: 14.06.2021 13:47:06 INDIA
	Last Processed By: Mr. Electricals A. K.

Click on "Withdraw" button to withdraw the bid

Display RFx Response:	
🖉 Edit Print Preview 🍫 Technical RFx Response Close Withdraw Export Questions and Answers (0) Decrypt Data S	system Information Create Memory Snapshot 🛛 🖓 🖌
RFx Response Number 4000145 RFx Number 200176 Status Submitted Submission Deadline 14.06.2021 14.00.0 Total Value XXXXX INR RFx Response Version Number 2 RFx Version Number 3	DINDIA Remaining Time 0 Days 00:10:49 RFx Owner yash srm 1 YASHSRM1
RFx Information Items Notes and Attachments Conditions Summary Tracking	
Basic Data Questions Notes and Attachments Conditions	
Event Parameters Serv	ce and Delivery
Currency: Indian Rupee	Incoterm: CFR Mumbai
Terms of Payment: ZU30 Pay on 30th Day, on acceptance of Materials / Serv	e and Statistice
	Created On: 14.06.2021 13:25:51 INDIA
	Created By: Mr. Electricals A. K.
Las	Processed On: 14.06.2021 13:47:06 INDIA
Las	t Processed By: Mr. Electricals A. K.
▼ Partners and Delivery Information	

System will navigate to Digital signature screen as below

😂 Digital Signature - Internet Explore	Digital Signature		×	- a o
🗿 http://mglsapsrmqas.mahanagar				ICM/VDMzcxRURCQUVCNEQ3Q1
	Check the document displayed below.	Print	Save	
	Company A. K. Electricals 215/16, Balchandra Road Matunga 400019 MUMBAI INDIA	Bid Information Description: MGL/SRM/TESTING/DBC/01/RV Bid number: 4000123	~	
	To sign the document, select one of the certificates and choose Sign. C=IN.O=MAHANAGAR GAS LIMITED.Phone=131a3d7229aa3182028 CN=3tbelab-Sbad-4c34-8d47-e5cc110522c3 (DC=net + DC=windows +	edi 78a 134e82132d666414ber4602014452bb894a116LOU CN=MS-Organization-Access + OU=82dbaca4-3e81-46c	J="Contracts ca-9c73-0950	
	Digital Signature	Sign	Cancel	

Click on "Sign"

Below message appears

55 http://molsaos/mnas/malsaoan/ac.com/2001/sanisD11b/7/871baMC?w9TMvNDM4/b/9Nod134C?aPTF=)/%c/ban/ - Internet Eviloper		0.001
The international processing of the international control of the intern	-28/E-VAICODATE A-V	Satomore
http://mgltapsmqas.mahanagargas.com.8001/sap(bD1bi2)PTUwMC2wPTMch/DM4InV9Ny41MCZpPTE=j/bc/bsp/sapsrm/call_sig_ctrl/signature.htm?oninputProcessing=SIGNATURE@sap-params=c3NmX3Nie Message from webpage Document signed: signer details (CN=RMxKA) PRAMOD MixEVAR SN = 144736ar9668994054a037a174bo371379db1b628b1180 86887/0664845c0, SP=Maharathtra, postalCode=400051, OU="Contract Rocurement_CDL_of/36211314e82132d6 66414beH602014452b0894af160.C0" OK	3NfaWG9MDAwG	2250(11021

Supplier Bid Status changes as "Withdrawn"

Display RFx Response:	
🖉 Edit Print Preview 🍫 Check Technical RFx Response Close Re-Submit Do Not Participate Tent	ative Export Questions and Answers (0) Decrypt Data System Information Create Memory Snapshot 📀 🖌
RFx Response Number 4000145 RFx Number 200176 Status Withdrawn Submission Deadline Total Value XXXXXX RFx Response Version Number 3 RFx Version Number 3	14.06.2021 14.00.00 INDIA Remaining Time 0 Days 00.07.25 RFx Owner yash srm 1 YASHSRM1
RFx Information Items Notes and Attachments Conditions Summary Tracking	
Basic Data Questions Notes and Attachments Conditions	
Event Parameters Service and Delivery Currency: Indian Rupee Incoterm: Terms of Payment: 2030 Incoterm:	CFR Mumbai
Status and Statistics	
Created On:	14.06.2021 13:25:51 INDIA
Created By:	Mr. Electricals A. K.
Last Processed On:	14.06.2021 13:52:34 INDIA
Last Processed By:	Mr. Electricals A. K.
▼ Partners and Delivery Information	